

## Tilbury CLLD

### Grants Panel Assessment Sheet – SME Business Improvement Grants

Meeting Delivery/Funding Process Requirements	Scoring Information	Score
<b>Grant Type:</b>		
SME Start-up Grant <input type="checkbox"/>		
Business Frontage Improvement Grant <input type="checkbox"/>		
<b>Name of Applicant:</b>		
<b>Postcode of business address:</b>		
<b>Nature of Business (E.g.: Car repair) and SIC code</b>	For info only	
<b>Type of organisation: New business<sup>1</sup> <input type="checkbox"/></b> +12 mths SME <input type="checkbox"/>	For info only	
<b>Business in 20% lowest decile area: yes <input type="checkbox"/></b> no <input type="checkbox"/>	If yes, score 10%	
<b><u>Intended use of Grant:</u></b>	<u>Spend meets eligibility requirements.</u> <u>Yes score 20%.</u> <u>No reject/revise</u>	
<b><u>Costs and Funding:</u></b>		
<b>Description of proposed spend</b>	<b>Item cost (£)</b>	
	£	
<b>Meets £1000 minimum grant funding threshold- project criteria</b>	If yes score 5%, If not- reject/revise	
<b>Grant funding request within the call specification range</b>	If yes 5%, if not revise/reject	
<b>How is match funding being provided?</b>	For info	

<sup>1</sup> ERDF Definition: has been registered at Companies House or HMRC for less than 12 months before assistance is provided

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<b>Match Funding at 50% minimum of eligible spend.</b>	If no then reject / revise	
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### ERDF Outputs:

Which outputs does this grant support	SME Start-up Grant	Business Frontage Improvement Grant	Score
<b>C1</b> –No of enterprises receiving support	Meets Criteria 5%	Meets Criteria 5%	
<b>C5</b> – Number of new enterprises supported	Meets Criteria 5%	Meets criteria 5%	
<b>C8</b> – employment increase in supported enterprises	Meets Criteria 10%	Not Applicable	

Meeting Delivery/Funding Process Requirements	Score	Score
<b>Outputs: VFM C1/C5 £3600, VFM C8 £8000</b> (VFM - total grant inc ERDF) <sup>2</sup>	Outputs - value for money 10%	
<b>If able to meet output C8 do they have capacity to provide all evidence required?</b>	For info only: Yes/Yes with support/Not clear	
<b>Procurement:</b>	Believe they have capacity to manage this requirement fully yes- 5%. No -Reject/Revise	
<b>Grant supports Tilbury CLLD strategy:</b>		
<ul style="list-style-type: none"> <li>Improved presentation of Town Centre premises (BIFG only)</li> </ul>	10%	
<ul style="list-style-type: none"> <li>Provides new employment</li> </ul>	5%	
<ul style="list-style-type: none"> <li>Business growth potential</li> </ul>	5%	
<b>Level of State Aid provided</b> <input type="checkbox"/>	Info only	
<b>Understand Publicity Requirements:</b> yes <input type="checkbox"/> no <input type="checkbox"/>	If yes, ok. If no require project	

<sup>2</sup> VFM based on £246,000 total grant funding (inc ERDF) / total no target grants ie approx. £3600. C1 and C5 (subset) given equal weighting. For C8 suggest approx. 2x value of C1.

## Tilbury CLLD

	team support	
<b><u>Sustainable Development</u></b>	Have Sustainability or Environmental policy or will use Tilbury CLLD policy 5%	
<b><u>Equalities and Diversity</u></b>	Have Equalities and Diversity policy or will use Tilbury CLLD policy 5%	
<b><u>Total Score</u></b>		

The minimum acceptable score will be 60%. Note: there may be reasons why an application scores well but is ineligible or presents significant risk to the programme and the business. On this basis the recommendation may be to reject or defer a decision on the application.

Assessor Review	
<b>Name of Assessor</b>	
<b>Date of Assessment</b>	
<b>Assessor Recommendations</b>	Approved <input type="checkbox"/> Approved subject to training <input type="checkbox"/> Reject and revise <input type="checkbox"/> Reject <input type="checkbox"/>
LAG Grant Approval Panel	
<b>Date of Grant Panel</b>	
<b>Total Grant Value requested</b>	
<b>Amount Recommended for Approval</b>	
<b>Amount Approved</b>	
<b>Signature of LAG Panel Chair</b>	
<b>Date of Signature</b>	

## Tilbury CLLD

### Short Response to Applicant – Grant Panel Outcome